



## Project Manager of the Year Nomination Form

The Project Manager of the Year Award recognises a person who has demonstrated a high standard of project management skills and has also applied innovative techniques within a project life-cycle to ensure that project goals are exceeded.

### Eligibility Criteria

- The nominee must work in a project management role on civil construction projects.
- To be eligible for this award, the nominee must have been in the role (either full-time or part-time) for at least six of the last 12 months.
- The award is only for performance in the previous 12 months, prior to 31 May 2024.
- A winning nominee will be one who demonstrates, through narratives and documentary evidence, excellence and/or innovation in project management in the civil construction industry.
- Approval of the project client(s) to the nomination must be provided.
- The Nominee must be a Queensland-based employee.
- Only one nominee per company for each People's Award category will be accepted.
- Submissions that exceed the stated word limits may be marked down or deemed ineligible.
- You may address the criteria on a separate document (i.e. specially designed PDF) however the completed first page of the relevant nomination form must be submitted for each entry.
- One (1) hi-resolution colour photograph of the nominee that may be used at the event and/or for event marketing purposes \*

### Nominee's Information

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Position: \_\_\_\_\_

Contact Details: (Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

### Nominator's Information

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Position: \_\_\_\_\_ Relationship to Nominee: \_\_\_\_\_

Contact Details: (Phone) \_\_\_\_\_ (Email) \_\_\_\_\_

Postal Address: \_\_\_\_\_



# EXCELLENCE IN CIVIL CONSTRUCTION AWARDS

*Celebrating Queensland's  
Best People and Projects*

Friday 9<sup>th</sup> August 2024  
Brisbane Convention & Exhibition Centre

**Please provide a submission as to why this individual is suitable for the Award by addressing EACH ONE of the following criteria:**

*NOTE: Evidence to support points relevant should be included. E.g. Referee comments by the individual's supervisor or the project owner/client. Referee comments should include the referee's name and contact details.*

1. Please provide a summary of the Nominee including performance, project outcomes, and project responsibilities. (maximum 100 words).
2. Please include a summary (CV) of the Nominee's relevant education and work background (maximum 100 words).
3. Please provide an outline of the project(s), including purpose, outcomes, level of complexity. (maximum 500 words).
4. Describe (including supporting evidence) how the Nominee helped meet or exceed project goals through excellence and/or innovation in their management of program(s)/project(s). (maximum 250 words).
5. Provide a description of two project management strategies employed by the Nominee and how they were applied within the program/ project lifecycle. Include evidence of project management and technical skills. (maximum 250 words).
6. Describe three outstanding achievements and/or innovations in an aspect of management which involved interpersonal skills. For example: leadership, negotiation, communication, management of stakeholders, team management, contract management, or conflict resolution. Please include supporting evidence. (maximum 250 words).
7. Any other issues or factors that may be relevant to the judging panel in their consideration of the Nominee (both positive and negative)? (maximum 250 words).

*Supporting material and/or examples should be supplied to assist in demonstrating claims to the above criteria. You may complete responses in the following boxes or attach a separate document with responses, alongside this nomination form with all other fields completed.*

*\* By submitting this entry with a headshot image, you give consent for this image to be used for marketing purposes*



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**Criteria 1**

**Criteria 2**

**Criteria 3**



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**Criteria 4**

**Criteria 5**

**Criteria 6**



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## Criteria 7

**Nominations must be received by CCF QLD no later than COB 31 May 2024.**

Please forward nominations to: [gldevents@ccfqld.com](mailto:gldevents@ccfqld.com) by the due date above. Nominations not received to the correct email address or by the due date may not be considered in the judging process. All nominations received correctly will receive a confirmation of receipt.